

## HAYES SCHOOL

West Common Road, Hayes, Kent, BR2 7DB Executive Headteacher: Mr S J Whittle M.A. (Cantab), NPQH Head of School: Miss C A Thompson BEd (Hons), M.A. NPQH

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Our ref: ALHKMB/lxw/q/datateam/year12/tutorevening

19th September 2024

Dear Parent/Carer

## Re: Year 12 Tutor Evening - In Person Wednesday 2<sup>nd</sup> October 4.30pm - 7.00pm

I would like to invite you to attend our tutor evening which will be held in school on Wednesday 2<sup>nd</sup> October. This is an important evening and provides you with an opportunity to discuss your child's progress with their form tutor.

Please note that tutor evening reflects one of four opportunities to receive feedback about your child's progress as part of our assessment and reporting calendar. The next opportunity will be provided later in the autumn term when the progress reviews are published.

The appointment booking system will open on Wednesday 25<sup>th</sup> September at 7.00pm and will close on Tuesday 1<sup>st</sup> October at 7.00pm. Once bookings have been made, you will receive an email confirming your appointments. Please note that we are only able to schedule one appointment for each student, so only parents/carers who are the main/first contact for your child (as advised to us on your enrolment form) are able to book appointments.

**On the 25th September at 7pm**, please visit <a href="https://hayes.schoolcloud.co.uk/">https://hayes.schoolcloud.co.uk/</a> to book your appointments and login with the following information, following the prompts.

Your details (PARENT/CARER): title, first name, surname, email Your child's details: first name, surname and date of birth:

Hayes School		
		okings can be amended via a link from the email confirmation -
Your De	tails	
Title	First Name	Surname
Email	la Datailla	Confirm Email
	's Details	
First Name		Date of Birth  1   January   2010



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Cont/...

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If you do not have access to the internet, please contact <u>parentsevening@hayes.bromley.sch.uk</u> and we will be happy to add appointments on your behalf.

Please sign in before proceeding to your meeting.

We look forward to being able to give valuable feedback at this event and ask that your child also joins you for each appointment.

Yours sincerely

Miss A Horsler 6<sup>th</sup> Form Director

alh@hayes.bromley.sch.uk

Mrs K Moulton-Brady 6<sup>th</sup> Form Director

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