



HAYES SCHOOL

West Common Road, Hayes, Kent, BR2 7DB

Executive Headteacher: Mr S J Whittle M.A. (Cantab), NPQH

Head of School: Miss C A Thompson BEd (Hons), M.A. NPQH

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Our ref: JTB/lxw/q/datateam/year7/tutorevening

19th September 2024

Dear Parent/Carer

**Re: Year 7 Tutor Evening - In Person
Wednesday 9th October 4.00pm – 7.00pm**

I would like to invite you to attend our tutor evening which will be held in school on Wednesday 9th October. This is an important evening and provides you with an opportunity to discuss your child's progress with their form tutor.

Please note that tutor evening reflects one of four opportunities to receive feedback about your child's progress as part of our assessment and reporting calendar. The next opportunity will be provided later in the autumn term at a further parents' evening where you have the opportunity to meet your child's subject teachers.

The appointment booking system will open on Wednesday 2nd October at 7.00pm and will close on Tuesday 8th October again at 7pm. Once bookings have been made, you will receive an email confirming your appointments. Please note that we are only able to schedule one appointment for each student, so only parents/carers who are the main/first contact for your child (as advised to us on your enrolment form) are able to book appointments.

How to book your appointment:

On the 2nd October at 7pm, please visit <https://hayes.schoolcloud.co.uk/> to book your appointments and login with the following information, following the prompts.

Your details (PARENT/CARER): title, first name, surname, email

Your child's details: first name, surname and date of birth:

Hayes School

SchoolCloud

Welcome to the Hayes School booking system. Bookings can be amended via a link from the email confirmation - please ensure your email address is correct.

Your Details

Title First Name Surname

Email Confirm Email

Student's Details

First Name Surname Date of Birth



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If you do not have access to the internet, please contact parentsevening@hayes.bromley.sch.uk and we will be happy to add appointments on your behalf.

Upon your arrival, you will be given a map of the school site showing the location of your child's form tutor. Please sign in before proceeding to your meeting.

We know that at this time of year there are many questions that both students and parents have about year 7 and their transition to secondary school. In an attempt to answer these questions, please submit any general questions/enquires using the following link: <https://forms.office.com/e/PF5g8ZXjeH> . We will then collate all the questions and provide answers which will be displayed on a noticeboard next to where you sign in for the event. The form to submit questions will close on Tuesday 8th October.

We look forward to being able to give valuable feedback at tutor evening and ask that your child also joins you for each appointment.

Yours sincerely



Mr J Brett
Year 7 Achievement Co-ordinator



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